

Certified Business Analysis Professional (CBAP)

Prepare for the CBAP exam at your own pace. Work through all six BABOK® Guide knowledge areas, practise with timed mock exams and earn the 35 professional development hours you need to apply.

AT A GLANCE

- 35 IIBA-recognised professional development hours
- All six BABOK Guide knowledge areas
- Practice questions and timed mock exams
- Help documenting your 7,500 experience hours
- Self-paced and online, with 6 months of access

COURSE OVERVIEW

You have the experience. Now get the credential.

The CBAP is IIBA's credential for senior business analysts. The exam does not just test whether you can do the job. It tests whether you can apply the BABOK framework under pressure.

This course bridges the gap between your field experience and IIBA's standards. You explore all six knowledge areas through scenarios from banking, telecoms, energy and the public sector, practise the techniques for complex exam questions and get help structuring your experience application.

WHAT YOU WILL LEARN

The knowledge and exam skills the CBAP tests

Built around the six knowledge areas of the BABOK Guide.

- How to plan elicitation and trace requirements from need to solution
- How to choose the right analysis technique for complex situations
- How to model processes and data using standard notations
- How to evaluate solution performance and recommend improvements
- How to connect tasks across all six knowledge areas
- How to read long scenario questions and rule out weak answers
- How to manage 120 questions in 3.5 hours

- How to document your 7,500 experience hours for IIBA

COURSE OBJECTIVES

By the end of this course, you will be able to

Plan the work

Plan and monitor business analysis activities across a project.

Elicit and collaborate

Draw out and confirm stakeholder needs through structured engagement.

Manage requirements

Trace and maintain requirements from capture through approval and change.

Analyse strategy

Identify business needs and recommend solutions aligned to strategy.

Design solutions

Specify and model requirements to support decisions.

Evaluate results

Assess solution performance and recommend improvements.

HOW THE COURSE WORKS

Study at your pace, then test yourself

Video lessons cover each knowledge area. Practice questions and a timed mock exam then show you where to focus.

Video lessons

Self-paced lessons on every BABOK knowledge area.

Real-world scenarios

Examples from banking, telecoms, energy and the public sector.

Exam technique

Strategies for long scenario questions and time management.

Practice questions

Questions and timed mock exams to check your readiness.

Application support

Help structuring your experience and references for IIBA.

Reference guides

Downloadable PDF guides for quick revision.

CURRICULUM

Course curriculum

The course starts with orientation and resources, works through the six knowledge areas and ends with a timed mock exam.

- 1 Getting started**
Welcome, how the course works and downloadable resources.
- 2 Business Analysis Planning and Monitoring**
Planning, monitoring and reporting business analysis activities across the project.
- 3 Elicitation and Collaboration**
Techniques for drawing out and confirming stakeholder needs.
- 4 Requirements Life Cycle Management**
Managing requirements from initial capture through approval, change and traceability.
- 5 Strategy Analysis**
Identifying business needs and recommending solutions aligned to strategy.
- 6 Requirements Analysis and Design Definition**
Analysing, specifying and modelling requirements to support decisions.
- 7 Solution Evaluation**
Assessing solution performance and recommending improvements.
- 8 Mock exam**
A timed mock exam to check your readiness before you book.

WHAT IS INCLUDED

Everything you need to prepare

35 PD hours

The professional development hours IIBA requires before you can apply.

Video lessons

Watch on laptop or phone, whenever suits you.

Practice questions

Practice questions with timed mock exams.

PDF reference guides

Downloadable guides for quick revision.

Application support

Help documenting your experience hours and references.

Certificate of completion

A Global Analyst Academy certificate confirming your PD hours.

WHO THIS COURSE IS FOR

Built for experienced business analysts

The CBAP is IIBA's senior credential. IIBA sets the eligibility rules, and we help you check where you stand.

- Business analysts with several years of experience
- Product owners, systems analysts and requirements specialists
- Consultants who lead analysis work
- 7,500 hours of business analysis work experience in the last 10 years

- 35 professional development hours in the last 4 years, which this course provides
- Two references from a career manager or client

FAQ

Frequently asked questions

Who can take the CBAP exam?

IIBA sets the requirements: 7,500 hours of business analysis work experience in the last 10 years, 35 professional development hours in the last 4 years and two references. This course provides the 35 hours. Check the IIBA website for the full rules.

Does this course give me the 35 PD hours?

Yes. Completing the course gives you 35 IIBA-recognised professional development hours.

How long do I have access?

Six months from the day you enrol.

Will you help with my application?

Yes. We help you structure your experience hours so your application is clear and complete. IIBA reviews and decides every application.

Is the exam fee included?

No. IIBA membership and the exam fee are paid separately. Ask us about discounted membership and exam vouchers.

Is there a live class?

No live CBAP cohort is scheduled right now. Register your interest and we will tell you when the next one opens.

Can I enrol my team?

Yes. Visit our corporate training page or contact us to discuss group enrolment.

Ready to take the next step?

See current fees, dates and how to enrol:

globalanalystacademy.com/certified-business-analysis-professional-cbap/

Not sure it is the right fit? Book a free consultation:

globalanalystacademy.com/book